



ДЕПАРТАМЕНТ ОБРАЗОВАНИЯ И МОЛОДЕЖНОЙ ПОЛИТИКИ
НОВГОРОДСКОЙ ОБЛАСТИ

ПОСТАНОВЛЕНИЕ

01.04.2015

№ 21

Великий Новгород

Об утверждении административного регламента предоставления государственной услуги «Выдача заключения о возможности быть усыновителем»

В соответствии с Федеральным законом от 27 июля 2010 года № 210-ФЗ «Об организации предоставления государственных и муниципальных услуг» департамент образования и молодежной политики Новгородской области ПОСТАНОВЛЯЕТ:

1. Утвердить прилагаемый административный регламент предоставления государственной услуги «Выдача заключения о возможности быть усыновителем»

2. Опубликовать постановление в газете «Новгородские ведомости».

**Заместитель
руководителя департамента**



А.Г. Шепило

УТВЕРЖДЕН

постановлением департамента
образования и молодежной
политики Новгородской
области
от 01.04.2015 № 21

АДМИНИСТРАТИВНЫЙ РЕГЛАМЕНТ
предоставления государственной услуги «Выдача заключения о
возможности быть усыновителем»

1. Общие положения

1.1. Предмет регулирования регламента

Предметом регулирования административного регламента предоставления государственной услуги по выдаче заключения о возможности быть усыновителем (далее административный регламент) является определение порядка, сроков и последовательности действий (административных процедур) по выдаче заключения о возможности быть усыновителем.

1.2. Круг заявителей

Заявителями являются совершеннолетние граждане Российской Федерации (далее - заявитель).

1.3. Требования к порядку информирования о предоставлении государственной услуги

1.3.1. Информация о полном наименовании, месте нахождения, графике работы, справочные телефоны и адреса электронной почты органов местного самоуправления муниципальных районов, городского округа, непосредственно предоставляющих государственную услугу (далее органы опеки и попечительства), указана в приложении № 1 к административному регламенту.

1.3.2. Информация о порядке предоставления государственной услуги предоставляется:

непосредственно должностным лицом органов опеки и попечительства;
с использованием средств почтовой, телефонной связи и электронной почты;

посредством размещения в информационно-телекоммуникационных сетях общего пользования (в том числе в информационно-телекоммуникационной сети «Интернет»), публикаций в средствах массовой информации;

посредством размещения на информационных стендах;

посредством размещения с использованием областной государственной информационной системы «Портал государственных и муниципальных услуг (функций) Новгородской области» и федеральной государственной

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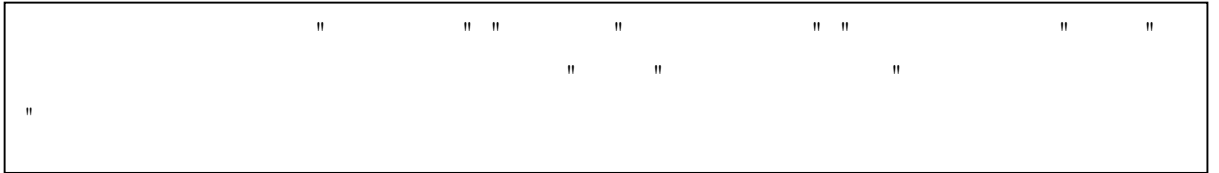
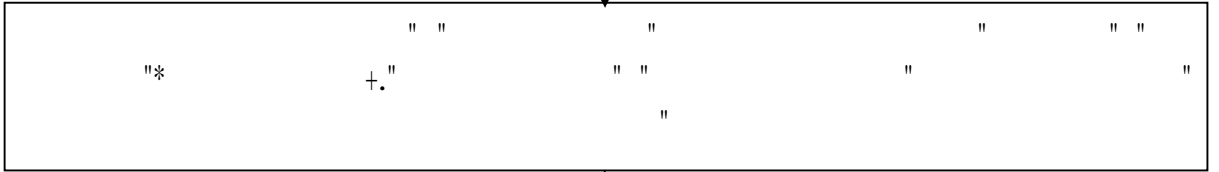
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